

## Proposed Work Programme 2023/24

Date		Work Item	Author	Attendee	Category
26 <sup>th</sup> June 2023	1	Internal Audit update report	Jonathan Foster	Angela Laycock	Internal Audit
	2	Counter Fraud and Corruption update report	Louise Ivens	Louise Ivens	Internal Audit
	3	Civica CX (Housing) and FMS (Finance) systems interfaces	Helen Jackson	Girish Solanki	Additional Assurance
	4	Draft annual report 2021/22 of CGAC to Council	Liz Gott	Kate Sadler	Effectiveness
24 <sup>th</sup> July 2023	1	Internal Audit Annual report and opinion (including assurance in respect of RIPA)	Jonathan Foster	Angela Laycock Louise Ivens	Statutory
	2	Annual assurance report on procurement policies and practices	Kieron Dennett	Kieron Dennett	Annual Assurance
	3	Annual assurance report on decision making		Kate Sadler	Annual Assurance
	4	Draft Statement of Accounts (for information)	Mary Hasnip	Mary Hasnip	Statutory
	5	Interim Annual Governance Statement (for information)	Kate Sadler	Kate Sadler	Statutory
25 <sup>th</sup> September 2023	1	Annual assurance report on planning regulation and enforcement arrangements	Helen Cerroti	David Feeney	Annual Assurance
	2	Receipt of External Auditor's Audit Report for 2021/22 Accounts	Mary Hasnip	GT	External Audit
	3	Receipt of External Auditor's audit plan for 2023/24	Mary Hasnip	GT	External Audit
	4	Informing the Audit Risk Assessment	Mary Hasnip	GT	External Audit

Date		Work Item	Author	Attendee	Category
	5	Internal Audit update report	Jonathan Foster	Angela Laycock	Internal Audit
	6	Approval of Annual Governance Statement 2023	Kate Sadler	Kate Sadler	Statutory
27 <sup>th</sup> November 2023	1	Receipt of External Auditor's Annual Report setting out findings of 2022/23 Value for Money Review	Mary Hasnip	GT	External Audit
	2	Counter Fraud and Corruption update report	Louise Ivens	Louise Ivens	Internal Audit
	3	Annual report on financial planning and management arrangements (to include Treasury Management)	Richard Ellis	Richard Ellis	Annual Assurance
	4	Annual assurance report on corporate performance management arrangements	Claire Keightley and Emma Kamillo-Price	Mike Eakins, Claire Keightley and Emma Kamillo-Price	Annual Assurance
	5	Annual assurance report on corporate risk and resilience arrangements	Tim Rollett and Leanne Cummings	Tim Rollett and Leanne Cummings	Annual Assurance
5 <sup>th</sup> February 2024	1	Receipt of External Auditor's Audit Report for 2022/23 Accounts	Mary Hasnip	GT	External Audit
	2	Approval of Audited Accounts	Mary Hasnip	Mary Hasnip	Statutory
	3	Internal Audit update report	Jonathan Foster	Angela Laycock	Internal Audit
	4	Joint annual report on information governance from Data Protection Officer and Caldicott Guardian	Aaron Linden	DPO / Shona McFarlane	Annual Assurance

Date		Work Item	Author	Attendee	Category
	5	Update report on Information and Digital Services Governance	Andrew Byrom	Leonardo Tantari	Annual Assurance
18 <sup>th</sup> March 2024	1	Receipt of Internal Audit Plan	Jonathan Foster	Angela Laycock	Internal Audit
	2	Annual assurance report on employment policies and procedures and employee conduct	Jess Dolphin	Andy Dodman	Annual Assurance
	3	Proposed Work Programme	Kate Sadler	Kate Sadler	Effectiveness